

UGC-Human Resource Development Centre BHARATHIDASAN UNIVERSITY

(Accredited with 'A+' Grade by NAAC in the Third Cycle)

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GUIDELINES / INSTRUCTIONS FOR APPLICANTS

(Applicants are requested to go through carefully.)

- 1. Only Online Application will be accepted. There is no need to send the print out of the same.
- 2. The separate links for the Online Application for different Programmes / Courses are made available in Tentative Schedule, published on the website (www.ugchrdcbdu.org).
- 3. There is no need to make any payment of Registration Fee at the time of applying. Registration Fee is accepted only through Online Payment after the selection. The paid Registration Fee will not be refunded on any account.
- 4. The HRDC will not acknowledge the receipt of application by post or over phone, since all the properly submitted applications would be in the Google Drive of the HRDC's official account.
- 5. Application with the Certificate from the Principal / Registrar only will be considered as valid.
- 6. In general, advance copy of the application is not accepted. In special cases, advance copies will be entertained for provisional registration only, if submitted with a request for the same. Such applicants shall upload the scanned copy of the request in place of the Forwarding Authority's permission letter.
- 7. Outstation Applicants, who need accommodation in the Guest House, have to submit the filled-in Registration Form (available on the website) for the same, along with the Programme / Course application. They are also advised to go through carefully the details, guidelines and instructions for the Guest House inmates.
- 8. The selection list, changes in the schedule, and any other updates will be published on the HRDC website (www.ugchrdcbdu.org). Hence, the applicants are advised to keep visiting HRDC website from time to time, after sustaining the applications.

Director